

# Data Privacy Notice

## Consortium of Lancashire and Cumbria Local Medical Committees Data Privacy Notice

### Plain English Description

The Consortium of Lancashire and Cumbria Local Medical Committees is a representative body for GPs and their practices. We are the professional voice for all GPs representing, advising and supporting them through our wealth of experience and staff expertise.

The LMC is engaged in ongoing discussions and negotiations with NHSE and the CCGs on the development and interpretation of contractual issues and on major policies and strategies affecting general practice. We actively support individual GPs regarding their remuneration, helping deal with complaints, premises and partnership issues and any HR disputes.

We make known any concerns and opinions nationally through the GPC. Furthermore, we can assist on pastoral work such as advising and supporting GPs through our support scheme.

### 1 Data Controller Contact Details

**Address:** The Consortium of Lancashire and Cumbria Local Medical Committees, 449-451 Garstang Road, Broughton, Preston, PR3 5LN.

**Email:** [enquiries@nwlmc.org](mailto:enquiries@nwlmc.org)

**Website:** [www.nwlmc.org](http://www.nwlmc.org)

### 2 Data Protection Officer Contact Details

By virtue of our size, the data we hold and the processing we undertake we do not believe we are required to have a Data Protection Officer.

### **3 Purpose of the Processing**

The Consortium of Lancashire and Cumbria Local Medical Committees provides advice and support to GPs and practice managers in the Lancashire and Cumbria areas. We are the local representative body for all GPs providing NHS primary medical services in Lancashire and Cumbria recognised in statute. In addition to our statutory and representative functions the LMC provides advice, support and guidance to all its represented GPs and practice staff across the whole range of issues affecting GPs and practices.

### **4 Lawful basis for Processing or Sharing**

The legal basis for our processing is Article 6(1)(a):

**(a) “the data subject has given consent to the processing of his or her personal data for one or more specific purposes”**

Therefore, us holding personal data is for the shared legitimate interest of all parties and our communications should continue.

And in addition, the Article 9 justification for processing special category data will be;

**Article 9(2)(a) “the data subject has given explicit consent... to the processing of those personal data for one or more specified purposes, except where Union or Member State law provide that the prohibition referred to in paragraph 1 may not be lifted by the data subject”**

We hold names, email addresses and sometimes telephone numbers of our GPs. The normal system is that practice managers let us know email addresses of GPs when they join a practice as we have no access to the NHS Global Address List. We intend for this arrangement to continue and we will communicate otherwise if we join the NHS Global Address List as we will no longer hold the data ourselves.

You can ask for a copy of the personal data we hold on you, which you can have within 30 days.

You have the right to 'be forgotten' but if you ask us to delete your contact details you will no longer receive any communications or benefits from us.

If your email address or other item of personal data that you know we hold should change, or if we have it wrong in the first place, please let us know so that we can correct it.

We hold your data electronically, password protected, on a secure server. The Office is locked whenever it is not occupied. Regular and frequent backups are maintained securely.

## **5 Recipient or categories of recipients of the shared data**

Your personal data will not be shared with third parties such as CCGs, NHS England, GMC, CQC, NHS Ombudsman without asking your permission first.

## **6 Rights to Object**

If Article 6(1)(c) is being relied upon there is a right to object. If Article 6(1)(a) is being relied upon you do not have to consent to your data being used by the LMC and you cannot object to the processing, but you can withdraw your consent at any time.

## **7 Right to Access and Correct**

You have the right to access and be given copies of any of your identifiable data we hold or process, have any inaccuracies corrected, have processing restricted and to have an electronically portable copy of any information you have given us. You have the right to ask for your data to be deleted.

## **8 Retention Period**

The data will be retained until such time as we are notified you have ceased to practice in the Lancashire and Cumbria area (to assist us in assuring this is the case, please ensure you or your practice advise us as soon as you move away), or for a longer period if you request us to do so for a specific reason.

## 9 Right to Complain

You have the right to complain to the Information Commissioner's Office, you can use this link <https://ico.org.uk/global/contact-us/> or calling their helpline Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate)